HuskyCT User Guide: How to Force Submit a Test in Progress

1. Access the student’s in progress attempt through the Grade Center

The blue icon in the Grade Center indicates an attempt in progress
Click on the down arrow next to the icon to activate the options menu
Click on the Attempt date link

2. Expand the Test Information area

The name of the student will appear at the top of the screen that displays the student’s in progress attempt
Click on the gold double down arrow to expand the “Test Information” section
3. Use the “Submit Attempt” option

Click the “Submit Attempt” button

4. Click OK to confirm action to be taken

Click “OK” to complete the submission of the student’s attempt

Still need help?

For further information or assistance with HuskyCT, please contact the Educational Technology Office at edtech@uconn.edu or 860-486-5052.