HuskyCT User Guide: How to View a Test Access Log

1. Access the student’s attempt through the Grade Center

   ![Image]
   
   Click on the down arrow next to a student’s test score to activate the options menu
   
   Click on the Attempt date link

2. Navigate to the Access Log

   ![Image]
   
   Click on the gold double down arrow to expand the “Test Information” section

   ![Image]
   
   Click “Access Log” button

   ![Image]
   
   Click “Clear Attempt” to clear this user’s attempt.

   ![Image]
   
   Click “Edit Test” to make changes.

   ![Image]
   
   Complete the quiz
3. View Log

<table>
<thead>
<tr>
<th>DATE AND TIME</th>
<th>ACCESS TYPE</th>
<th>TEST TIME</th>
<th>TIME SPENT*</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/3/18 10:01:54 AM</td>
<td>Test started</td>
<td>00:00:00</td>
<td>00:00:00</td>
</tr>
<tr>
<td>7/3/18 10:01:58 AM</td>
<td>Saved question 1</td>
<td>00:00:03</td>
<td>00:00:03</td>
</tr>
<tr>
<td>7/3/18 11:21:37 AM</td>
<td>Test submitted</td>
<td>01:19:42</td>
<td>01:19:38</td>
</tr>
</tbody>
</table>

*The times appearing under the Time Spent column may not accurately represent the time the student spent on each question. The student may have looked at other questions before answering and saving individual questions.

Still need help?

For further information or assistance with HuskyCT, please contact the Educational Technology Office at edtech@uconn.edu or 860-486-5052.